

## Dry Creek Watershed Stewardship Group

### CALFED Bay-Delta Program Project Information Form

#### Watershed Program - Full Proposal Cover Sheet

***Attach to the cover of full proposal. All applicants must fill out this Information Form for their proposal. Failure to answer these questions and include them with the application will result in the application being considered nonresponsive and not considered for funding.***

1. Full Proposal Title: Dry Creek Watershed Stewardship Group

Concept Proposal Title/Number: 0069 \_\_\_\_\_

Applicant: Dry Creek Conservancy for Dry Creek CRMP \_\_\_\_\_

Applicant Name: Gregory A. Bates \_\_\_\_\_

Applicant Mailing Address: P.O. Box 1311, Roseville, CA 95678 \_\_\_\_\_

Applicant Telephone: 916 771-2013 Applicant Fax: same Applicant Email: dcc@unlimited.net

Fiscal Agent Name (if different from above): \_\_\_\_\_

Fiscal Agent Mailing Address: \_\_\_\_\_

Fiscal Agent Telephone: \_\_\_\_\_ Fiscal Agent Fax: \_\_\_\_\_ Fiscal Agent Email: \_\_\_\_\_

2. Type of Project: Indicate the primary topic for which you are applying (check only one)

\_\_\_\_ Assessment

☒ Capacity Building

\_\_\_\_ Education

\_\_\_\_ Implementation

\_\_\_\_ Monitoring

\_\_\_\_ Outreach

\_\_\_\_ Planning

\_\_\_\_ Research

3. Type of Applicant:

\_\_\_\_ Academic Institution/University

\_\_\_\_ Federal Agency

\_\_\_\_ Joint Venture

\_\_\_\_ Local Government

☒ Non-Profit

\_\_\_\_ Private party

\_\_\_\_ State Agency

\_\_\_\_ Tribe or Tribal Government

4. Location (including County):

What major watershed is the project primarily located in:

\_\_\_\_ Klamath River (Coast and Cascade Ranges)

☒ Sacramento River (Coast, Cascade and Sierra Ranges)

\_\_\_\_ San Joaquin River (Coast and Sierra Ranges)

\_\_\_\_ Bay-Delta (Coast and Sierra Ranges)

\_\_\_\_ Southern CA (Coast and Sierra Ranges)

\_\_\_\_ Tulare Basin (Coast, Sierra and Tehachapi Ranges)

5. Amount of funding requested: \$266,990 \_\_\_\_\_

Cost share/in-kind partners? ☒ Yes ☐ No

Identify partners and amount contributed by each:

Sierra College 22,000

Placer County Flood Control District 25,000

Placer County 10,000

City of Roseville 5,000

Remaining from DCC volunteers and existing grants

## Dry Creek Watershed Stewardship Group

6. Have you received funding from CALFED before? \_\_\_\_Yes \_\_\_\_X\_\_No

If yes, identify project title and source of funds:

By signing below, the applicant declares the following:

1. The truthfulness of all representations in their proposal
2. The individual signing this form is entitled to submit the application on behalf of the applicant (if the applicant is an entity or an organization)
3. The person submitting the application has read and understood the conflict of interest and confidentiality discussion in the Watershed Program Proposal Solicitation Package and waives any and all rights to privacy and confidentiality of the proposal on behalf of the applicant, to the extent provided in the Proposal Solicitation Package.

\_\_\_\_Gregory A. Bates\_\_\_\_\_

Printed name of applicant

\_\_\_\_\_  
Signature of applicant

## Dry Creek Watershed Stewardship Group

### PROJECT DESCRIPTION

This proposal is a collection of activities that will lead to increased support of watershed management and support of specific activities that currently have no support from existing programs of involved organizations. In essence the collection of projects could serve as a work plan for Dry Creek Conservancy (DCC) and the Dry Creek CRMP for several years. These projects are the result of ongoing discussions and activities of agencies and others with interest in the DC watershed. This proposal is integrated with City of Roseville proposal WSP010023 which incorporates DCC as a stakeholder and technical advisor in developing elements of the plan, to perform community outreach during the planning process, to provide water quality monitoring and other monitoring services, and as a resource and partner in developing GIS information which will support the planning process and subsequent adaptive management. Though many of the elements of the two proposals will be coordinated, they have not been completely merged since their area of focus and geographical areas are somewhat different. The proposal projects are divided into four categories.

#### The Stewardship group

1. The Citizen Steward Program is based on the assumption that there are residents who are concerned about the natural systems in their communities and are interested in learning about them and working to improve them. These kinds of groups are common in other communities, especially coastal communities. Our intent is to establish a corps of knowledgeable adults who will donate time to learning about and restoring watershed systems such as creeks and woodlands. This group will also be advocates of best management practices in their communities. Many polls taken for various purposes in our area show that residents are very concerned about the natural environment. Much of this concern is expressed by supporting large environmental organizations. We hope with this program to show citizens a way to make a difference in their own communities.

The program will be modeled on the UC Coop Extension Master Gardener Program. Elements will be assessment and monitoring, restoration, and ongoing maintenance. The training would use existing training programs as well as developing components tailored for local needs. Training is provided in the GIS, data management, and sediment monitoring elements of this proposal. DCC has funding through existing grants to organize and coordinate a citizen a monitoring team that can be used as matching funds. This proposal will develop a structured program that will educate and provide a framework for ongoing involvement of individuals. Currently individuals are recruited for a task and their involvement is temporary or sporadic. Consequently volunteer recruiting provides a stream of new faces with varying degrees of understanding of natural processes. This program would require regular participation in order to maintain standing. The program would award certification to individuals completing training and would renew certification to those who donate a prescribed amount of time and attend continuing education. Annual classes of participants will develop camaraderie as they work together on projects. They will work on projects that are suggested by local management plans adopted by cities and counties. The program will be offered under the auspices of an existing program such as Roseville High School District Adult Education, Sierra College Emeritus Program, or UC Coop Extension. Training facilities will be available through such a program. The steward group will coordinate with the City of Roseville proposal and the Sierra College program described next. The Sacramento Tree Foundation is developing a parallel program for stewardship of the urban forest. Initial discussions with STF about coordination of the programs are encouraging. The steward group program will be operational within six months of availability of funds.

2. The Sierra College Environmental Education Technician Program is being developed by the faculty of Sierra College on a volunteer basis. This program has been sought by DCC for several years as a way to provide training for our volunteers, as a source of data gathering through use of students doing course work, and as a source of interns doing special projects. We think this program will help us increase our

## **Dry Creek Watershed Stewardship Group**

data gathering capacity and our capacity to analyze data such as benthic macroinvertebrate taxonomy. GIS will be a core course of the program so we expect development of the DC watershed GIS system to benefit from the Sierra College voc/tech program. In addition we and other businesses and organizations of the region look forward to a pool of qualified individuals to hire for our programs.

Sierra College is asking for DCC help in developing their program. Adoption of a new program requires a community advisory committee that DCC will coordinate. DCC has had an excellent working relationship with Sierra College faculty for five years, and our contacts in the community will allow us to bring in helpful organizations to suggest a useful curriculum. We hope the voc/tech program will take a watershed orientation for organizing its courses.

The Sierra College program will promote gender equity and ethnic diversity in environmental vocations. It will be used in the CalWorks program to help adults become employable. Sierra College will make it part of their outreach to high school students.

In addition we are requesting release time for a faculty member to organize the program and shepherd it through the approval process. The faculty need the help of someone who can turn their attention to the new program without increasing their workload. They have told us the program will develop slowly until a person dedicated to it is available. Though adoption of a voc/tech program will have benefits beyond the DC watershed, the benefits will be significant to Dry Creek and justify this investment. From a larger perspective, DCC is acting as an agent to implement a program that will have a large positive benefit throughout our region.

### **The Data Management Program**

1. The GIS database concept has evolved since submission of the concept plan. The faculty member in charge of GIS has decided to use outside help to develop the program at Sierra College. Sierra College is working with a Placer County stakeholders group to develop a grant proposal for a regional coordinator. Funding and implementation of the regional program is at least several years away. Our concept for this item has not changed though the method of getting there has. DCC has had extensive discussions with two organizations highly qualified to develop a GIS database. The DC database will draw heavily from existing sources such as Placer Legacy and the GIS component of the Dry Creek Watershed Prop 204 grant. We will develop the GIS in conjunction with City of Roseville and strive to avoid duplication of efforts. We have already obtained GIS layers from Roseville for use in planning restoration on Dry Creek. We will provide resource layers containing our data to them. Our goal is to develop a system we can use in the short term but that will be compatible with the regional system that will eventually be housed at Sierra College. We will integrate our watershed-based system with the Sierra College voc/tech program so that training is available to our workers. Data developed for our watershed will be at a smaller, more detailed level than currently available. Existing data such as a visual assessment of the watershed, benthic macroinvertebrate data, fish survey data, and habitat typing will be entered. The eventual goal is to discover relationships among biological and geomorphological data and features of the watershed. Understanding those relationships will lead to remedial action and a basis for advocacy of better management practices. Development of our program will aid in shaping similar programs for organizations that will be housed at Sierra College.

2. A Remote Sensing Pilot Project will explore the usefulness of integrating remote imagery into the GIS database to improve our ability to discover relationships in the watershed. A first step will be to get accurate quantifications of impervious surface to relate to biological and geomorphological data. The relationships discovered will lead to strategies for managing the improvement of whole watersheds by assessing and planning restoration and management of subwatersheds. (E.G., see April Runoff Rundown article on Smart Watersheds.) This concept can be applied to resource management planning

## Dry Creek Watershed Stewardship Group

in cities such as Roseville. Discussion with Andrew Lewis of Pacific Meridian Resources has led to proposal of a pilot program to validate these methods.

3. Data Interpretation is the next step in our monitoring programs. We have proposals from two firms to discover and report relationships concerning the data we have gathered and will be gathering. One approach is to develop and apply a statistical/simulation model to establish correlations among land use activities, physical/chemical and biological water quality parameters. Another approach will be to compare metrics from areas with different land use. This would use the information entered in the GIS and remote imagery databases. Metrics from DC watershed will also be compared to metrics in similar ecoregions outside the watershed as a way of developing standards for benthic macroinvertebrate communities. We will work with these two methods to find a reasonable blend, or choose one as more useful for our situation. One goal of data interpretation is to inform makers of policy for resource management and land use. Another goal is to use data analysis to guide future monitoring efforts.

**Project Development** will fund coordination and design of projects that have agency and community support and funding.

1. CDFG has dedicated funding for habitat restoration in the watershed. Additional funds are available from an existing National Fish and Wildlife Foundation Grant. DCC has organized a team of geomorphologists, restoration specialists, and fish biologists to design and implement restoration on Secret Ravine. The team had a telephone conference and a meeting in the field, and met with other stakeholders in the field at the regularly scheduled meeting in April. Initial reaction from City of Roseville and other agency representatives is favorable for developing projects. The CDFG funds are for implementation only so funding is requested in this proposal to pay the team to develop the projects.
2. Our approach to sediment monitoring continues to evolve. One of our volunteers has worked with a CSUS professor on sediment transport monitoring methods. Further consultation with the professor and others leads us to believe sediment transport monitoring would not be a cost efficient or timely way to improve functioning of DC watershed. We believe we should formalize visual assessment of erosion and deposition and use the GIS capability to track changes. This would build on work already started in Debra Bishop's assessments of stream corridors in Placer County, and Stacy Li's habitat typing on Secret Ravine. The goal is both to relate sediment and erosion to other features of the watershed, and to track changes due to remedial measures. Regardless of method we need accurate flow data, which is not available now. We are proposing to purchase data loggers to be installed to monitor flow. Surveying equipment purchased with Prop 204 funds will contribute to gathering flow data. Our consultant has informed us that Placer County Flood Control District and City of Roseville are willing to enter a cooperative agreement to monitor flow. We will continue to work on this agreement to arrive at some combination of sharing of equipment, installation, and data downloading costs.
3. Working with the City of Roseville CREEK AND RIPARIAN MANAGEMENT AND RESTORATION PLAN will require a significant investment of time. This is a new element to the proposal that arose during talks with City of Roseville in response to proposal guidelines. Much of this will be done by interested citizens with no compensation. However we will need to provide a consistent presence to keep volunteers informed and make appropriate recommendations in a timely way. A good City plan will have large positive benefits for the watershed.
4. Placer County Flood Control District has requested assistance for coordinating wetlands creation, stream restoration, and a public watershed center associated with a proposed detention basin. DCC proposes to organize CRMP and other meetings to deal with design and fundraising for these projects. DCC will organize a campaign to involve the community in the development of the watershed center. This concept has support from an interested developer, elected officials, staff of several jurisdictions, and citizens. DCC will provide a process for these parts of the community to work together.

## **Dry Creek Watershed Stewardship Group**

**Organizational Capacity Building** will provide for developing DCC record keeping systems, including financial accounting and grant tracking, for this grant and other grants. This element would allow DCC to serve as a fiscal agent for the Dry Creek CRMP which will facilitate project development and funding.

## **QUALIFICATIONS AND READINESS**

DCC has completed several grant-funded projects that involved coordinating a number of organizations. Examples are the color map brochure funded by Trust for Public Land, The Existing Conditions Report funded by Anadromous Fish Restoration Program (AFRP), and the gravel restoration project on Secret Ravine funded by CDFG and a private party. Our work over the past four years to coordinate monitoring, restoration, and outreach events demonstrates our ability to work with agencies, businesses, and volunteers in a dependable way. Most of the projects proposed are related to ongoing efforts where DCC has cooperative relationships with local organizations. DCC was honored with the Sacramento River Watershed Program's Watershed Steward Award for 2000.

DCC is a contractor for the DC watershed Prop 204 Planning and restoration grant, the AFRP Secret Ravine Adaptive Management Plan, and the 319h grant administered by Placer County RCD. We have a large network of resources from which to draw support, many of which participate in the DC CRMP. DCC has board members with experience in various professions. Gregg Bates serves as Executive Director of DCC and has overseen all DCC projects. He has handled contracting, invoicing, and reporting. He has extensive knowledge of local watershed social and environmental conditions, and has working relationships with staff of all relevant agencies. Gregg Bates will serve Dry Creek Conservancy as the fiscal agent for this grant.

Technical support comes from government staff, agencies, and local consultants, as well as volunteers with professional expertise. The list of professional consultant cooperators associated with elements of this proposal includes respected companies who have done work in the local area and have worked on past DCC projects as well as projects funded by local government and agencies.

**BUDGET** (see attached)

## **TECHNICAL FEASIBILITY**

Stewardship Group – These kinds of programs have been successfully operated in other areas though they will be new to our area. The citizen steward program is modeled after the long successful UC Coop Extension Master Gardener program, and the Sacramento Tree Foundation has recently started a similar program.

The Sierra College program will be guided by a community advisory committee composed of businesses, government and other potential users of the graduates.

Data Management – GIS program such as these have been developed for numerous other conservancies and projects. Placer County has led the way with its Placer Legacy open space management program.

Participants in the California Aquatic Monitoring Workgroup commonly do statistical correlations to evaluate bioassessment data. Our contractor, Pacific EcoRisk does such analysis for the Sacramento River Watershed Group.

## **Dry Creek Watershed Stewardship Group**

The statistical/simulation model is a newer application. E. O. Tech has used it successfully in work for a generating station for Southern California Edison Company and an Outfall extension study for Simpson Paper Company. Further evaluation will be necessary to determine its applicability to our situation.

Project Development – No on the ground improvements are proposed so there are no maintenance issues. Habit restoration of the type envisioned has been described in several manuals by CDFG and the multi agency STREAM CORRIDOR RESTORTION MANUAL. Design of these projects should be straightforward.

As described, sediment monitoring is not straightforward. We believe we have found a sound course by first setting up flow monitoring capabilities, and then building on the studies previously done in the watershed. Our consultants Mitch Swanson, Garcia and Associates, and HDR have extensive experience in such projects.

Monitoring Component – Performance measures will be simply the attainment of the desired products whether they are project designs, data management systems, or the Stewardship Program. The usefulness of these products of the proposal will be determined in their implementation.

No actual resource monitoring is being proposed as part of this project. The Data Management and Stewardship components of the project will facilitate monitoring in the watershed. DCC cooperates with State Water Resources Control Board, Central Valley Regional Water Quality Control Board, and Sacramento River Watershed Program to use accepted protocols. Training resulting from programs of this proposal will be done in keeping with those protocols. Our consultants also cooperate with those agencies and are familiar with and follow mutually agreed on protocols.

Citizen monitoring is not a product of this proposal. Several components, especially the Stewardship Group, will facilitate citizen monitoring. Citizen monitoring funded from other sources will be a part of the City of Roseville planning effort. Also, the training program made available with implementation of this proposal will support all citizen monitoring in the region.

The data interpretation component of this proposal is designed to take the data that has been collected and guide future monitoring efforts. It will also produce reports that will demonstrate the results of current policy to decision makers. This information will be presented in CRMP meetings and other public meetings.

The record keeping system developed will be maintained by the DCC treasure or bookkeeper as necessary.

## **SCIENTIFIC BASIS**

Existing sources on DC watershed resources are:

FISHERIES HABITAT EVALUATION DRY CREEK, ANTELOPE CREEK, SECRET RAVINE, AND MINERS RAVINE. TASK I, David Vanicek, August, 1993.

MINERS RAVINE CREEK WATERSHED ENHANCEMENT AND RESTORATION PLAN FOR THE REDUCTION OF FLOOD HAZARDS AND THE ENHANCEMENT AND PROTECTION OF ENVIRONMENTAL RESOURCES, Mitchell Swanson, February, 1992.

## **Dry Creek Watershed Stewardship Group**

AN EVALUATION OF DRY CREEK AND ITS MAJOR TRIBUTARIES IN PLACER COUNTY, CALIFORNIA, Debra Bishop, Spring, 1997.

Field Notes, Peter Moyle, 1985.

Various memos, CDFG, from 1964.

CDFG memo, John Nelson, November 17, 1997.

An existing Conditions Report from Spring, 1999 contains assessments by fisheries biologist, Stacy Li, Geomorphologist, Mitch Swanson, entomologist, Wayne Fields, and botanist, Bob Holland.

Additional information can be found in Placer County Flood Control District plan and other land use plans.

Habitat restoration design will be done with these sources in mind. Additional hydrological and geomorphological data will be gathered to develop project designs.

## **CALFED OBJECTIVES**

This proposal will fund a variety of DCC and DC CRMP programs which have objectives parallel to Calfed objectives emphasizing water quality and ecosystem quality.

The Stewardship Group will increase the number of citizens aware of the importance of local actions in water and ecosystem quality. It will provide informed individuals who can make good choices about their personal habits and who can become advocates for better practices in the community. It will also lead to local activity designed to improve water quality and ecosystem quality.

Data Management will lead do analysis that can educate local citizens, agency staff and policy makers.

Projects to be developed will increase knowledge of watershed processes by developing projects to improve habitat, to monitor sediment trends, and promoting beneficial watershed management practices. The watershed center will provide an opportunity for hands on learning for large numbers of children and adults.

Conservation is a locally driven activity. For Calfed to achieve its objectives it will have to engage communities in behavior that improves natural systems at the local level. The health of the river system is dependent on each community behaving with care. In the end, all conservation activities have an educational value, whether they are monitoring or restoration. Participants learn about the natural systems, and media accounts of activities spread the word. Ecosystem quality is the basis for water quality and therefore water supply. Data collection will lead to better understanding of local ecosystem health. Restoration projects will demonstrate principles of a healthy ecosystem. All of the activities result in greater understanding at a local level, and begin to lead toward a healthier local ecosystem. The health of the larger system of interest to Calfed is dependent on many communities improving local conditions. The programs developed will be transferable to neighboring areas. "...the river is all of it everywhere, all flowing at once, all one place."

Dry Creek Conservancy agrees to comply with Standard Terms and Conditions for state of California.



Dry Creek Watershed Stewardship Group Budget Summary 4/27/01

Task Description	Labor Rate*	Hours	Total Labor	Supplies	Travel	Materials	Sub- contract**	Match	CALFED	Total
Task 1: Administration	30	200	6000	10000	500	300	0	5000	16800	21800
Task 2: Stewardship Group	30	2000	60000	1500	500	500	0	56000	62500	118500
Task 3: Data Management	30	100	3000	0	1000	0	120000	15000	124000	139000
Task 4: Project Development	30	300	9000	1000	1200	0	40000	92000	51200	143200
Task 5: Organizational Capacity	30	83	2490	0	500	2500	5000	2500	10490	12990
Task 6: Reporting and presentations	30	50	1500	0	500	0	0	0	2000	2000

**Totals:**

\$81,990	\$12,500	\$4,200	\$3,300	\$165,000	\$170,500	\$266,990	\$437,490
----------	----------	---------	---------	-----------	-----------	-----------	-----------

\*Provide benefits/salary percentage here

No employees used

\*\*Provide a separate itemized budget using this format for subcontracts

# Dry Creek Watershed Stewardship Group Budget Summary 4/27/01

## Subcontract Budgets

Task Description	Labor Rate*	Hours	Total Labor	Supplies	Travel	Materials	Sub- contract**	Match	CALFED	Total
Task 1: Administration							0			
Task 2: Stewardship Group							0			
Task 3: Data Management	70	1429	100030	1500	250	18220	120000		120000	120000
Task 4: Project Development	70	400	28000	1000	1000	10000	40000		40000	40000
Task 5: Organizational Capacity	50	100	5000	0	0	0	5000		5000	5000
Task 6: Reporting and presentations							0			
<b>Totals:</b>			\$133,030	\$2,500	\$1,250	\$28,220	\$165,000	\$0	\$165,000	\$165,000

\*average

Proposed contractors:

GIS	Wildlands Inc. (Greg DeYoung), Chico State Foundation (Chuck Nelson)
Remote sensing	Pacific Meridian Resources (Andrew Lewis)
Data analysis	Pacific EcoRisk (Stephen Clark), Harding ESE (Jerry Huang)
Restoration project design	Sierra View Landscape (Riley Swift), Garcia and Assoc. (Glenn Merron), HDR (Mike Garelo)
Flow and Sediment	Swanson Hydrology and Geomorphology (Mitch Swanson), HDR (Mike Garelo)

**DRY CREEK WATERSHED STEWARDSHIP GROUP  
PROGRAM BUDGET AND PROJECT SUMMARY**

		Completion date	Match funds	CALFED funds	Total
<b>Task Description</b>					
Task 1:	Administration:	Month	\$5,000	\$16,800	\$21,800
Task 1a:	scope of work and contract with DWR	asap			
Task 1b:	subcontract scopes of work and contracts	6			
Task 1c:	Overhead -insurance, phone, office supplies, rent	ongoing			
Task Product(s): scopes of work and contracts					
Success Criteria: contracts in place so that projects can be completed as scheduled					
Task 2:	Stewardship Group	Month	\$56,000	\$62,500	\$118,500
Task 2a:	Develop a training program for citizen volunteers which certifies them to perform assessment, monitoring, and restoration	6			
Task 2b:	Implement volunteer training and projects	18, 30			
Task 2c:	Facilitate development of a vocational technical program at Sierra College for watershed restoration and maintenance	6			
Task Product(s): a functioning adult education program , an approved voc/tech program in place at Sierra College					
Success Criteria: adult ed produces at least 10 stewards per year, voc/tech program enrollment to 20 students by end of year 2					

Task 3:	Data Management	Month	\$15,000	\$124,000	\$139,000
Task 3a:	GIS database	6			
Task 3b:	Remote Sensing Pilot Project	12			
Task 3c:	Data Interpretation	6, 18, 30			
Task 3d	task coordination	grant term			
<p><b>Task Product(s):</b> a functioning GIS system with capability for ongoing use with new data, a report relating impervious surface to biological or morphological data for a sub watershed, two annual reports with analysis of water quality data showing status and trends in the watershed</p> <p><b>Success Criteria:</b> criteria for adapting monitoring activities, suggesting remedial actions, and to be used to suggest future land use policy</p>					
Task 4:	Project Development	month	\$92,000	\$51,200	\$143,200
Task 4a	Develop habitat restoration projects to be implemented with funds allocated by CDFG.	6			
Task 4b	Install flow monitoring devices and develop sediment tracking method.	12			
Task 4c	Work on City of Roseville CREEK AND RIPARIAN MANAGEMENT AND RESTORATION PLAN	as scheduled by city			
Task4d	Coordinate concept development of wetlands creation, stream restoration, and watershed center projects associated with development of off stream detention.	must follow Placer Flood Control District schedule			
<p><b>Task Products:</b> approved designs for habitat restoration, installed flow monitoring devices, a city plan that will improve riparian corridor management, agreed on conceptual designs for projects associated with detention basin</p> <p><b>Success Criteria:</b> habitat restoration projects are able to be installed using CDFG funding, a system for downloading and maintaining flow devices is in place, a plan for tracking sediment is in place, The city plan is on schedule and incorporating accepted management practices, the detention basin projects have public and staff support and a plan for funding has been developed.</p>					

Task 5:	Organizational Capacity Building	month	\$2,500	\$10,490	\$12,990
task5a:	Purchase and implement nonprofit accounting software	4			
task5b:	coordinate implementation of accounting system	12			
	Task Products: functioning accounting and grant tracking system, trained operator				
	Success Criteria: DCC treasurer is able to generate reports as needed that satisfy requirements of oversight and funders.				
Task 6:	Reporting and Presentations	Month	\$0	\$2,000	\$2,000
Task 6a:	Quarterly progress reports: Progress reports on project implementation, including financial status, milestones reached, products completed, and general assessment of overall progress, including problems encountered or anticipated.	quarterly			
Task 6b:	Draft final report: Draft report summarizing the project implementation, achievements, product deliveries, financial status. To be sent to the Contract Manager for review and comment.	30			
Task 6c:	Final report: Revised report incorporating comments from the Contract Manager and others.	36			
Task 6d:	Presentations: Delivering at least one final summary presentation to CALFED.	36			
	Task Product(s): required reports, invoices				
	Success Criteria: reports accepted				